

**Data Manager Training page:** <https://www.ohio-k12.help/kready-training/data-manager-training/>

**Webinar Notes:** <https://www.ohio-k12.help/wp-content/uploads/2024/07/KReady-DM-Webinar-DataPrep-and-Loading-2024-08-07.pdf>

*General/Technical Help*

**Desk Support Site**

<https://www.ohio-k12.help/kready-support/>

**Assigning Roles in OEDS:** <https://education.ohio.gov/getattachment/Topics/Data/Ohio-Educational-DirectorySystem-OEDS/How-to-Update-Records-in-OEDS.pdf.aspx?lang=en-US>

*Policy Questions*

**KRA**

[KRAHelp@childrenandyouth.ohio.gov](mailto:KRAHelp@childrenandyouth.ohio.gov)

**Loading and Managing Data**

**Ready for Kindergarten Online System (KReady) Data Guidelines:**

<https://drive.google.com/file/d/1IkYHiBJZ3VL4uvx3N4ZOnviTbHJi0Jj8/view>

**Formatting Data – Leading Zeros**

<https://www.ohio-k12.help/kready-support/data-manager-support/formatting-data-with-leading-zeros/>

**KRA Naming Convention for Assigning of Unique System Identifier:**

<http://education.ohio.gov/getattachment/Topics/Early-Learning/Kindergarten/Ohios-Kindergarten-ReadinessAssessment/Kindergarten-Readiness-Assessment-for-Data-Manager/Unique-SystemIdentifier.pdf.aspx?lang=en-US>

**How to Add Assessment Tag Manually:** <https://www.youtube.com/watch?v=GP0uLU18t5Q>

**How to Add a User Manually:** [https://www.youtube.com/watch?v=mI5B7RS\\_bGQ](https://www.youtube.com/watch?v=mI5B7RS_bGQ)

**How to Add a Student Manually:** [https://www.youtube.com/watch?v=MLtm\\_dM43zo](https://www.youtube.com/watch?v=MLtm_dM43zo)

**Updating User Accounts:** [https://www.youtube.com/watch?v=O5JHQyz4\\_A0](https://www.youtube.com/watch?v=O5JHQyz4_A0)

**How to Make a Student Inactive:** <https://www.youtube.com/watch?v=245PrnHERq4>

**KRA-R Reports**

**Accessing the KRA Completion by Item Report**

<https://www.ohio-k12.help/kready-support/data-manager-support/accessing-the-kra-completion-by-itemreport/>

**Accessing the KRA Percentage Completion Report** <https://www.ohio-k12.help/kready-support/data-manager-support/accessing-the-kra-percentage-completionreport/>

**Accessing the Language and Literacy Report**

<https://www.ohio-k12.help/kready-support/data-manager-support/accessing-the-language-and-literacyreport/>

**Accessing the KRA Student and Enrollment Report**

<https://www.ohio-k12.help/kready-support/data-manager-support/accessing-the-kra-student-andenrollments-report/>

**Accessing the KRA Domain Data Report**

<https://www.ohio-k12.help/kready-support/data-manager-support/accessing-the-kra-domain-data-report/>

**Accessing the Data Downloads Report**

<https://www.ohio-k12.help/kready-support/data-manager-support/accessing-the-data-downloads-report/>

**Accessing the KRA Scale Score Report**

<https://www.ohio-k12.help/kready-support/data-manager-support/accessing-the-kra-scale-score-report/>

**Accessing the KRA ISR Report**

<https://www.ohio-k12.help/kready-support/data-manager-support/accessing-the-isr-report/>

**Accessing the Archive**

<https://www.ohio-k12.help/kready-support/data-manager-support/accessing-the-archive/>