

**Help Desk Support Site**

<http://www.ohio-k12.help>

*Loading and Managing Data*

**Formatting Data – Leading Zeros**

<https://www.ohio-k12.help/kready-support/data-manager-support/formatting-data-with-leading-zeros/>

**OH State Student ID Unique Identification Naming Convention – (ELA)**

[https://www.ohio-k12.help/wp-content/uploads/2021/03/OH\\_ELA\\_State\\_Student\\_ID\\_Unique\\_Identification\\_Naming\\_Convention.pdf?\\_gl=1\\*\\_kafqsi\\*\\_ga\\*\\_MzYxMzI2MjUyLjE2ODE3NTkxNTU.\\*\\_ga\\_SZLT5L6Q58\\*\\_MTY4MzQ5MTIyMS4yNC4xLjE2ODM0OTIwNTAuMC4wLjA.](https://www.ohio-k12.help/wp-content/uploads/2021/03/OH_ELA_State_Student_ID_Unique_Identification_Naming_Convention.pdf?_gl=1*_kafqsi*_ga*_MzYxMzI2MjUyLjE2ODE3NTkxNTU.*_ga_SZLT5L6Q58*_MTY4MzQ5MTIyMS4yNC4xLjE2ODM0OTIwNTAuMC4wLjA.)

**Transfer**

<https://www.ohio-k12.help/kready-support/data-manager-support/transfers/>

**Updating User Accounts**

<https://www.ohio-k12.help/kready-support/data-manager-support/updating-user-accounts/>

**Filter by POA**

<https://www.ohio-k12.help/kready-support/data-manager-support/filter-by-poa/>

**ELA Score Not Reported Codes in EMIS and EAS**

<https://education.ohio.gov/getattachment/Topics/Early-Learning/Kindergarten/Early-Learning-Assessment/Early-Learning-Assessment-for-Teachers/ELA-Score-Not-Reported-Reason-Code.pdf.aspx?lang=en-US>

**Re-Loading Your Data**

[https://ohio-k12.help/kready-support/data-manager-support/reloading\\_your\\_data\\_ela/?\\_gl=1\\*\\_9dpjfl\\*\\_ga\\*\\_MzYxMzI2MjUyLjE2ODE3NTkxNTU.\\*\\_ga\\_SZLT5L6Q58\\*\\_MTY4MzQ5MTIyMS4yNC4xLjE2ODM0OTEyOTQuMC4wLjA.](https://ohio-k12.help/kready-support/data-manager-support/reloading_your_data_ela/?_gl=1*_9dpjfl*_ga*_MzYxMzI2MjUyLjE2ODE3NTkxNTU.*_ga_SZLT5L6Q58*_MTY4MzQ5MTIyMS4yNC4xLjE2ODM0OTEyOTQuMC4wLjA.)

*ELA Reports*

**Accessing the Data Downloads Report**

<https://www.ohio-k12.help/kready-support/data-manager-support/data-downloads-report/>

**Accessing the SKB Report**

[https://www.ohio-k12.help/kready-support/data-manager-support/accessing\\_skb\\_report/](https://www.ohio-k12.help/kready-support/data-manager-support/accessing_skb_report/)

**Accessing the Learning Progressions Report**

<https://www.ohio-k12.help/kready-support/data-manager-support/accessing-the-learning-progressions-report/>

**Accessing the Archive**

<https://www.ohio-k12.help/kready-support/data-manager-support/accessingarchive/>