

## ELA Data Manager Webinar - Data Prep and Loading Spring 2022 - 02092022 - Q+A

Topic	Question	Answer
Assessment Administration	The Winter Learning Assessment is optional, correct, and not reported?	The Winter Learning Assessment is optional, correct, and not reported?
Assessment Administration	Why would I use the "all fields" template for students versus the required fields template?	The all-fields template allows you to enter additional demographics such as IEP status and English Learner identification which are important for determining if the N rating for not scorable can be used.
Data Loading	Where do we get the Student State ID?	If you are an Early Childhood Education (ECE) Grantee, they are assigned in the EAS. If you are a JFS-licensed program or private school that does not have an ECE grant, you will follow an alternative process to assign an ID. Visit for the alternative process. <a href="https://www.ohio-k12.help/wp-content/uploads/2021/03/OH_ELA_State_Student_ID_Unique_Identification_Naming_Convention.pdf">https://www.ohio-k12.help/wp-content/uploads/2021/03/OH_ELA_State_Student_ID_Unique_Identification_Naming_Convention.pdf</a>
Data Loading	I am in a private school. Where can I find the student's state ids?	Here is a document that describes how to assign a unique ID for private programs that do not receive public funding: <a href="https://www.ohio-k12.help/wp-content/uploads/2021/03/OH_ELA_State_Student_ID_Unique_Identification_Naming_Convention.pdf">https://www.ohio-k12.help/wp-content/uploads/2021/03/OH_ELA_State_Student_ID_Unique_Identification_Naming_Convention.pdf</a>
Data Loading	Do I need to Un-enroll students from the Fall or will just not including them in the Spring enrollment file handle this? I just want to limit any information carry over from the Fall.	No, you do not need to do an Un-Enrollment for Students from the Fall. If they are still attending during the Spring Assessment, you will need to make sure to add them to the Spring Assessment using the updated data token ( <b>3elaspring22</b> ). Be sure to not load those students that are no longer attending.